

Ref No

Please complete in legible ink to facilitate photocopying. All information given will be treated in confidence. Candidates must complete all sections. If extra sheets are used please mark clearly with your name.

**Application for TEACHER (Key Stage 2, Temporary, 1 year)**

**OAKGROVE INTEGRATED PRIMARY SCHOOL AND NURSERY**

(Office Use) Date of Receipt of Application:

Closing date for receipt of completed applications: 12 noon Monday 3<sup>rd</sup> June 2019

**I. PERSONAL DETAILS**

Surname:

Forename(s)

(Mr/Mrs/Miss/Ms/Dr/Other)

Teacher reference no:

Date Probation completed:

National Insurance No:

GTCNI no:

Home address:

Postcode:

Telephone (Home):

(Work):

Mobile telephone no:

Email:

**I.1 PRESENT POSITION**

Present Post:

Date Appointed:

School/College (name and type):

Single sex or mixed:

Age range:

Number on Roll (total):

Salary Scale/Group:

Salary £

Name and address of Employer:



**I.3 TEACHING EXPERIENCE** (In chronological reverse order, starting with your current position)  
Criteria 2.1 Provide details of **FULL-TIME** (5 days per week) experience in teaching the NI Curriculum in Key Stage 2

Post held (Full-Time):
Name, Type, Age-Range of School/College:
Areas of Responsibility:
Mixed/Single sex:
Dates From-To:
Age range taught (P5, 6, 7 or composite KS2)
Total duration of teaching experience (in months and days)
Reason for leaving

Post held (Full-Time):
Name, Type, Age-Range of School/College:
Areas of Responsibility:
Mixed/Single sex:
Dates From-To:
Age range taught (P5, 6, 7 or composite KS2)
Total duration of teaching experience (in months and days)
Reason for leaving

Post held (Full-Time):
Name, Type, Age-Range of School/College:
Areas of Responsibility:
Mixed/Single sex:
Dates From-To:
Age range taught (P5, 6, 7 or composite KS2)
Total duration of teaching experience (in months and days)
Reason for leaving

Post held (Full-Time):  
Name, Type, Age-Range of School/College:  
Areas of Responsibility:  
Mixed/Single sex:  
Dates From-To:  
Age range taught (P5, 6, 7 or composite KS2)  
Total duration of teaching experience (in months and days)  
Reason for leaving

Post held (Full-Time):  
Name, Type, Age-Range of School/College:  
Areas of Responsibility:  
Mixed/Single sex:  
Dates From-To:  
Age range taught (P5, 6, 7 or composite KS2)  
Total duration of teaching experience (in months and days)  
Reason for leaving

Post held (Full-Time):  
Name, Type, Age-Range of School/College:  
Areas of Responsibility:  
Mixed/Single sex:  
Dates From-To:  
Age range taught (P5, 6, 7 or composite KS2)  
Total duration of teaching experience (in months and days)  
Reason for leaving

**STATE THE TOTAL DURATION OF FULL TIME EXPERIENCE TEACHING THE NI CURRICULUM IN KS2**  
(State in terms of years, months, days)

Provide details of **PART-TIME** (1-4 days per week) experience in teaching the NI Curriculum in Key Stage 2. You may find it useful to refer to NISTR bookings to provide individual dates of sub cover in KS2 classes, additional page can be included if required

Post held (Part-Time):

Name, Type, Age-Range of School/College:

Areas of Responsibility:

Mixed/Single sex:

Dates From-To:

Age range taught (P5, 6, 7 or composite KS2)

Total duration of teaching experience (in days)

Reason for leaving

Post held (Part-Time):

Name, Type, Age-Range of School/College:

Areas of Responsibility:

Mixed/Single sex:

Dates From-To:

Age range taught (P5, 6, 7 or composite KS2)

Total duration of teaching experience (in days)

Reason for leaving

Post held (Part-Time):

Name, Type, Age-Range of School/College:

Areas of Responsibility:

Mixed/Single sex:

Dates From-To:

Age range taught (P5, 6, 7 or composite KS2)

Total duration of teaching experience (in days)

Reason for leaving

Post held (Part-Time):

Name, Type, Age-Range of School/College:

Areas of Responsibility:

Mixed/Single sex:

Dates From-To:

Age range taught (P5, 6, 7 or composite KS2)

Total duration of teaching experience (in days)

Reason for leaving

Post held (Part-Time):

Name, Type, Age-Range of School/College:

Areas of Responsibility:

Mixed/Single sex:

Dates From-To:

Age range taught (P5, 6, 7 or composite KS2)

Total duration of teaching experience (in days)

Reason for leaving

Post held (Part-Time):

Name, Type, Age-Range of School/College:

Areas of Responsibility:

Mixed/Single sex:

Dates From-To:

Age range taught (P5, 6, 7 or composite KS2)

Total duration of teaching experience (in days)

Reason for leaving

**STATE THE TOTAL DURATION OF PART  
TIME EXPERIENCE TEACHING THE NI  
CURRICULUM IN KS2**  
(State in terms of months, days)

Inservice Training: Please list relevant courses of longer than one day's duration attended over the last 5 years

Dates of Course	Length of course	Details of Course	Provider

**1.4 GAPS IN EMPLOYMENT HISTORY**

Please account below for any gaps in your employment history since leaving full-time education. You should also account for any gaps in between for example a one year gap between leaving school and starting university

Reason	From	Until

**2. ESSENTIAL CRITERIA FOR APPOINTMENT TO THIS POST**

This section of the application form asks you to provide the evidence that you meet the essential criteria for this post set out in the first part of the personnel specification. Please read the statement of the essential criteria before you begin and provide specific employment/experience details

Please use the space below to set out the evidence that demonstrates that:

- 1.1 you are a qualified primary teacher recognised by the Department of Education and either registered or able to be registered with the General Teaching Council for Northern Ireland;
- 1.2 Primary trained.


2.1 A minimum of 1 year's experience in the past 5 years (up to June 2019) of teaching the Northern Ireland Curriculum in Key Stage 2. Please complete **Section 1.3 Teaching Experience**.

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- 3.1 Clear knowledge and understanding of the Northern Ireland Curriculum
- 3.2 Knowledge of current educational activities to promote effective learning and teaching, and high standards of achievement in KS2.
- 3.3 Experience of developing children's social, emotional and cultural development.

- 4.1 Evidence of an understanding of and commitment to the aims and ethos of Integrated Education.
- 4.2 Evidence of commitment to a caring, child-centred approach and an understanding of the individual needs of children.
- 4.3 Evidence of skills and willingness to add to the extracurricular life of the school





Blank lined area for notes or responses.

**QUALITIES/SKILLS/ETHOS**

- 4.4 Demonstrate a commitment to challenging sectarianism, racism and bullying
- 4.5 Demonstrate a commitment to continued professional development opportunities and dissemination of good practice
- 4.6 Evidence of being able to establish and sustain effective working relationships with children, staff, parents, governors and the wider community

Blank lined area for notes or responses.

**4.REFERENCES**

Please provide the names, home addresses and contact details, including e-mail addresses, of two people who are familiar with the quality of the work you do and are willing to provide the appointing panel with references. One of these should be someone who is well informed about the work you do in your present post. The consent of those you name as referees should be secured beforehand. References must not be supplied by relatives.

	Referee 1	Referee 2
Name		
Occupation		
Address		
Telephone number		
E-mail address		

**5.PERSONAL STATEMENTS**

Please answer the following questions, note the statement of the conditions to be met before any appointment can be confirmed and then sign and date the application form.

**5.1 HEALTH**

Are you a registered disabled person? YES / NO

If you are so registered, what is your registration number?.....

Have you ever had any serious illness, disease or major operation? YES / NO

If you have answered YES, please provide brief details, including dates

.....  
 .....  
 .....

**5.2 CRIMINAL RECORDS**

Posts involving work with children and young people in educational establishments are subject to the provisions of the Safeguarding Vulnerable Groups(NI) Order 2007.

Have you committed any criminal offences, including road traffic offences, about which the Board of Governors should be aware? **YES / NO**

If you have answered YES, please provide brief details

.....  
 .....  
 .....

Are there any such offences pending? **YES / NO**

If you have answered YES, please provide brief details

.....  
.....  
.....

Is there any reason why you would not be suitable to work with children or young people? **YES / NO**

**CONDITIONS OF APPOINTMENT**

If the appointing panel offers the post to one of the candidates and he or she accepts, the appointment will not be confirmed until

- a criminal records check has been satisfactorily completed ;
- an enhanced disclosure check which is required by the Safeguarding of Vulnerable Groups (NI) Order 2007 and currently costs £30; and
- the successful candidate has been given a medical examination by a qualified doctor nominated and paid for by the Board of Governors which establishes that, in the opinion of this doctor, the candidate is physically and psychologically fit to take on the duties and responsibilities associated with the post

**CONCLUDING STATEMENT**

I confirm that

- I wish to be considered for appointment to this post
- I have read and understood the job description and personnel specification for the post
- I have completed the application in full
- I have completed and enclosed the equal opportunities monitoring questionnaire
- All the statements made in this application form are accurate and true
- I have read and understood the conditions of appointment set out above
- I have attached a passport-sized photograph of myself to the cover page of the application
- I am physically and legally able to discharge satisfactorily the duties of the post for which I have applied.
- I agree to undergo a medical examination, if requested.

I also enclose the Monitoring Questionnaire.

Signature :	Date :
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**Only signed applications will be deemed as valid**

Closing date for receipt of completed application is 12 noon on Monday 3<sup>rd</sup> June  
Only hard copy completed application forms delivered by post or by hand will be accepted.

Please return completed application forms to:

**Chairman, Board of Governors**  
 Oakgrove Integrated Primary School and Nursery  
 19 Limavady Road  
 Derry~Londonderry  
 BT47 6JY

# OAKGROVE INTEGRATED PRIMARY SCHOOL AND NURSERY

PRIVATE & CONFIDENTIAL

REF NO: Prin

## EQUALITY OF OPPORTUNITY

We are striving to become an Equal Opportunities employer. We do not discriminate on grounds of sex, marital status, disability, ethnic origin, religious belief or political opinion. We practice equality of opportunity in employment and select the best person for the job.

To demonstrate our commitment to equality of opportunity in employment we need to monitor the community background of our employees, as required by the Fair Employment Act 1989.

PLEASE COMPLETE THE FOLLOWING SECTIONS: TICK BOXES AS APPROPRIATE.

1. SEX:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Divorced <input type="checkbox"/>
2. MARITAL STATUS:	Single <input type="checkbox"/>	Married <input type="checkbox"/>	Widowed <input type="checkbox"/>
	Other <input type="checkbox"/>		
3. DISABILITY:	Disability is defined as a physical or mental impairment which has a substantial and long term Adverse effect on the individual's ability to carry out normal day to day activities.		
	Do you consider that you have such a disability? Yes <input type="checkbox"/> No <input type="checkbox"/>		
	If "YES", please indicate the nature of your disability by ticking the appropriate box(es).		
	Mobility <input type="checkbox"/>	Learning <input type="checkbox"/>	Vision <input type="checkbox"/>
	Hearing <input type="checkbox"/>	Speech <input type="checkbox"/>	Psychiatric/Mental <input type="checkbox"/>
	Dexterity/Co-Ordination <input type="checkbox"/>		
	Other (Please Specify)		
4. ETHNIC ORIGIN	White <input type="checkbox"/>	Chinese <input type="checkbox"/>	Black African <input type="checkbox"/>
	Irish Traveller <input type="checkbox"/>	Indian <input type="checkbox"/>	Black Caribbean <input type="checkbox"/>
	Pakistani/Bangladeshi <input type="checkbox"/>		
	Other (Please Specify)		
Regardless of whether we practice our religion, most of us in Northern Ireland are seen as either Catholic or Protestant. We are therefore asking you to indicate your community background by ticking the appropriate box below.			
I am a member of the Protestant community			<input type="checkbox"/>
I am a member of the Roman Catholic community			<input type="checkbox"/>
I am a member of neither the Protestant or Roman Catholic Community			<input type="checkbox"/>

If you do not complete this questionnaire, we are encouraged to use the 'residuary' method which means that we can make a determination on the basis of personal information on file.

**Note** It is not compulsory for you to answer the above questions. However, we would stress that it is a criminal offence under the legislation for a person to "give false information in connection with the preparation of a monitoring return".